2023 Competitive Grant Cycle

Available: 9:00am, January 1, 2023
Close Date: 5:00pm, March 31, 2023

Mission Statement

The First Baptist Church of Phoenix Foundation, attempting to fulfill the missionary legacy of the First Baptist Church of Phoenix, seeks to support the conversion of non-believers through providing needed funding primarily for church plants and associated activities.

FBCPF will accept proposals that support:

- *Planting a new church*

- *Education and training of planting pastors*

- *Mission and outreach projects*

- *Support of new churches in need*

Funding Request Range

- **Funding for planting a new church:** Up to $60,000 over a two-year period. Funding will only be approved for twelve months at a time; new applications must be submitted for subsequent year funding.

- **Funding for education and training of planting pastors:**
    o   Education and training of individual planting pastors: $1,000 - $5,000
    o   Organizations that provide education and training of planting pastors: $5,000 - $10,000

- **Funding for mission and outreach projects:** $10,000 - $20,000 for projects that relate to, and support, the overall mission of the Foundation.

- **Funding for support of new churches in need:** $10,000-$30,000 to churches less than four years old that have demonstrated results in support of the Foundation's overall mission, but which are not yet financially self-sufficient.

Eligibility Requirements

- The applicant church is a bona fide church in the United States or is an organization recognized by the IRS as a 501(c)(3) public charity

- The applicant organization is requesting funding for one of the focus areas of support

■ If the applicant organization is requesting funding from more than one focus area of support, or for multiple projects, multiple applications must be submitted through the online portal. Applicants cannot group multiple applications into one submission.

■ Applicant must have funding commitments from other sources equal to or greater than the amount being requested.

Timeline for 2023 Grant Making

■ Grant cycle opens **January 1, 2023**

■ Applications are due by **5:00 pm on March 31, 2023**

■ Grant Panel will review applications by **April 30, 2023**

■ Grant awards and decline letters out by **May 31, 2023**

■ If funded, quarterly reports due **June 30, 2023, September 30, 2023, December 31, 2023, and March 31, 2024.** *Quarterly reports will be emailed to* alongan13@gmail.com, *ghamman@aol.com, and gganz@azfoundation.org.*

Grant Deadline

Proposals must be submitted online by **5:00 pm on March 31, 2023. No exceptions.**

Review and Evaluation Process

The First Baptist Church of Phoenix Foundation Committee responsible for grants, spends the month of April reviewing submitted requests and will perform follow-up with the applicant organization as necessary. This committee will make recommendations to the Board of Directors for final approval prior to announcing awarded organizations.

The reviewers will be reading the organization's online profiles on the ACF website to obtain information on the organization. Please be sure to update your organization's profile before submitting your proposal.

How to Apply Online

If your organization has an ACF profile:
Go to the Arizona Community Foundation's grants page at www.azfoundation.org/grants. Click grantee login at the top right corner of the main page to sign in and begin an application. If you need to reset your password, please use the "forgot password" link.

If your organization does not have a registered ACF profile:
If your organization needs to be registered, please go to www.azfoundation.org/grants. Click grantee login at the top right corner of the main page. Please click on "Create New Account" to complete the registration process and create your logon credentials.

Tips for Submitting

All users will be required to update and complete their organizational profile *before* being able to submit any grant application.

- **Do not wait until the deadline date to set up your organization's profile and apply.**

- During the last week of any grant cycle's duration, due to the volume of inquiries, you will likely have limited access to ACF technical support so working in advance is strongly advised.

- It is recommended that the application be prepared offline in a text editor such as Microsoft Word to ensure a duplicate exists.

- Narrative responses are limited to the character count. You do not have to use all the words. Only provide information that is pertinent.

- Be sure to review applications for spelling and grammar errors.

- Be sure to check for an email notification indicating that your application has been submitted.

How to Get Help

Please contact ACF staff to discuss any part of the grant application process. Due to the high volume of calls and inquires as the deadline nears, organizations are encouraged to contact staff well in advance of the deadline with any questions! During the last week of any grant cycle's duration, you will likely have limited access to ACF technical support.

For technical assistance with the web site, including organizational profile and the online application, please email grants@azfoundation.org or call (602) 381-1400

Pre-Qualifying Questionnaire

- The applicant church is a bona fide church in the United States or is an organization recognized by the IRS as a 501(c)(3) public charity

- If I am applying as an individual or foreign organization, I have received approval from First Baptist Church of Phoenix Foundation to apply for this grant. If this does not apply to your organization, please select "Yes".

- If funded, the applicant organization agrees to submit quarterly progress reports to First Baptist Church of Phoenix Foundation to ensure funds are being used for approved purposes.

- I have read and understand the funding requirements for the focus area in which my organization is applying for funding

Application Questions

1. Project Title

2. Amount Requested

3. Total Project Amount

4. Select the area in which you are requesting funding for:

   - New Church Plants

   - Education and Training of Planting Pastor/s

   - Mission and Outreach Projects

   - New Churches in Need

5. Answer the following questions if you are requesting funding for **New Church Plants** ONLY

   - Please describe how the congregation plans to carry out its new church development. Include goals and a timeline indicating when the project will proceed and who will be involved; the goals should include the timeline for projected financial self-sufficiency.

   - Please provide personal information on lead/planting pastor including education, background, and experience.

   - Please provide a summary of the new church status including core group members, attendance figures, where meeting, etc.

   - If the planting pastor is affiliated with another church, denomination, or other organization, please have the following questions answered by a representative of the affiliated body:

     o How was this particular church plant selected?

     o How was this particular pastor/planter selected?

     o How much financial support has been committed to this church plant and if there are contingencies, what are they?

   - The planting pastor must state their willingness to attend a professionally conducted church planter's assessment program or to show evidence of previous attendance and record of assessment. The Foundation will consider all appropriate assessment programs. The expenses of new assessment program attendance for the pastor (and spouse, if married), will be covered by the Foundation. The arrangement of attendance, including scheduling and travel, will be the responsibility of the applicant. All new assessment program attendance must be approved in advance by the Foundation, and the Foundation will have the final say on what constitutes an "appropriate" assessment program.

6. Answer the following questions if you are requesting funding for **Education and Training of Planting Pastor/s** ONLY

   - Provide a description of the specific education and training and how it will be used to equip the recipient/s for church planting.

   - Provide a detailed description of the costs involved in training an individual and/or a class and the funding requested.

- ■ Describe how the recipient/s will be involved in church planting after training and in what geographic area/s.

- ■ If this is a request for attendance at a church planter's assessment program, the Foundation will consider all appropriate assessment programs. The expenses of assessment program attendance for the pastor (and spouse, if married), will be included for approved programs and applicants. The arrangement of attendance, including scheduling and travel, will be the responsibility of the applicant. (Agree or Disagree)

7. Answer the following questions if you are requesting funding for **Mission and Outreach Projects** ONLY

   - ■ Please provide a judgment of how the project will impact the conversion of non-believers

8. Answer the following questions if you are requesting funding for **New Churches in Need** ONLY

   - ■ Please provide a summary of the new church status including core group numbers, new member adds, attendance numbers for past 12 months, where meetings occur, financial summary, etc.

9. If selected for a grant, The First Baptist Church of Phoenix Foundation will require one point of contact to keep in touch with throughout the granting year. Please identify the project leader/project correspondent including their email and phone number. Additionally, please provide a secondary point of contact as to ensure the foundation is able to reach the proper individual to work with throughout the granting year.

10. Has this organization applied for a grant from the First Baptist Church of Phoenix Foundation in prior years? If so, was if for the same or similar project?

11. Please indicate how the funds will be payable, i.e. eft, paper check, etc. and the name of the organization or financial institution that will be receiving the funds. Do not include account information at this time. If you are awarded a grant, the Arizona Community Foundation will provide complete instructions for transmittal and receipt of the funds.

12. Describe how the grant will be used to meet the congregation's priorities for ministry.

13. Where will this project be carried out?

14. What specific needs will be addressed by this grant?

15. What percentage is the project in comparison to the organization's operating budget?

16. Will this project proceed without the requested grant from the First Baptist Church of Phoenix Foundation?

17. Please use the space below to express any additional information that you feel is relevant to this proposal. You may upload additional documents in PDF or RTF format in the document upload area.

18. **Documentation** (document upload):

    In the space below, please upload a statement of funds available and proof of funding pledges from other sources showing the amounts they have pledged and contingencies. Where funding is being provided by other organizations, please list the mission statement of those organizations. The total must be equal to or greater than the amount being requested. You may also upload additional relevant information about the project such as brochures, letters of

support, photos, etc. **Documents are required to be in PDF or RTF format, only.**

19. **Budget** (line item template, revenues and expenses):

The project budget you enter below should show financial data for the proposed project during the grant period. Please only include revenue and expenses related to the proposed project, such as salaries, fees for services, etc. Please list all other funding sources you have applied to, both pending and secured.

In the comments box below, please describe how the costs of the project were calculated. In addition please provide your overall total budget in summary form.

Terms and Conditions

1. I acknowledge that funding by the Arizona Community Foundation, its affiliates, or any of its philanthropic partners is not guaranteed simply by virtue of completing this application.

2. Should my organization be awarded a grant through this funding opportunity, I agree to submit a final report for this project by the final report due date.

3. Should my organization be awarded a grant through this funding opportunity, I agree to the following terms and conditions:

Use of Grant Money. The Grantee shall use the Grant Money only for the Project and in accordance with the proposal and budget previously submitted to and approved by The Arizona Community Foundation. The Grantee shall not make any significant change in the Project without the prior approval of The Arizona Community Foundation. At the end of the grant period, the Grantee shall promptly return to The Arizona Community Foundation any unused portion of the Grant Money.

Reports. The Grantee shall submit written reports on the accomplishments of this Project as well as an
accounting of expenditure of grant funds. Reporting and documentation required by The Arizona Community Foundation shall be provided as outlined in the Grantee Final Report, which will be available as the final report due date nears. The Grantee shall provide The Arizona Community Foundation with copies (if available) of any press releases, photographs and published material about the Grant Money and the work it made possible.

Meeting Requirement. The Grantee may be asked to attend a meeting at the Arizona Community Foundation, to be set at a later date, to discuss your project. Discussions on capacity building in the future and other topics will also take place.

Publicity. You will allow the Arizona Community Foundation (ACF) to review and approve the text, including quotes, of any proposed publicity concerning this grant prior to its release. ACF may include information regarding this grant, including the amount and purpose of the grant, any photographs you may have provided, your logo or trademark, or other information or materials about your organization and its activities, in ACF's periodic public reports, newsletters, news releases or any other printed materials distributed by the Community Foundation. Please ensure that all publicity (including printed material, press releases and Web sites) states "partial funding provided by the Arizona Community Foundation" If you require an electronic copy of

ACF's official logo please contact the Marketing/Communications department at the Community Foundation.

Retention of Records. The Grantee shall keep all financial records pertaining to the Project for at least four years and shall make such records available to The Arizona Community Foundation at reasonable times upon The Arizona Community Foundation's request.

Revocation of Grant Money. The Grantee must return all unexpended grant funds immediately upon request by The Arizona Community Foundation if (1) the Foundation, at its sole discretion, determines that the Grantee has not performed in accordance with this Agreement, or (2) the Grantee loses its exemption from federal income tax under Section 501C 3 of the Internal Revenue Code of 1986, as amended (the) "Code" and is classified as other than a private foundation under Section 509(a) of the Code.

Grant Does Not Create a Partnership. The Grantee shall not in any manner indicate, nor shall the grant or any documents related thereto be in any manner deemed to create or construed as creating, any kind of partnership, joint venture or other similar relationship between The Arizona Community Foundation and the Grantee or other party. The Arizona Community Foundation shall not be deemed in any manner responsible for the debts, liabilities or other obligations of the Grantee, including any such debts relating to this Project. Amendment. This Grant Agreement shall not be amended or revised except by a written document signed by the parties hereto.

Changes or Problems Occurring During Grant Year. Any changes or problems in the Grantee Agency that affects the Project must be reported to The Arizona Community Foundation immediately.